

## PARALLEL STRUCTURES

Parallelism is a similarity of grammatical form for similar elements of meaning within a sentence or among sentences. When pairing ideas, [redacted] them in similar grammatical form. Paired ideas are usually connected in one of three ways:

- With a coordinating conjunction such as *and, but, or, nor, yet*
- With a [redacted] such as *either . . . or . . . not only . . . but also*
- With a word introducing a comparison, usually *than or as*

### Adjectives / colon [:]

**NO**

Mergers have a number of associated problems: cultural, financial and **technology**.

**YES**

Mergers have a number of associated problems: [redacted] and **technological**.

### Verb Forms

**NO**

Amazon's warehouse employees [redacted], write orders for delivery, and are **invoicing** customers.

**YES**

Amazon's warehouse employees **control** merchandise, [redacted], and **invoice** customers.

### Gerunds (+ing forms)

**NO**

Fairtrade Foundation is aimed at [redacted], promoting sustainable farming [redacted] poverty.

**YES**

The Fairtrade Foundation is aimed at [redacted], **promoting** sustainable farming [redacted] poverty.

### ADVERBS + NOT ONLY

**NO**

The students had not only worked [redacted] engagement.

**YES**

The students had not only worked **diligently** but [redacted].

### COMPARISON (THAN)

**NO**

Merging two [redacted] is much more [redacted] of two SMEs.

**Yes**

Merging two [redacted] is much more [redacted] two SMEs.

## Exercise: correct the mistakes

1. Marketing should consider whether the plan is feasible, practical, and a possibility.
2. The lecturer expected that the students [redacted] by using PowerPoint and they [redacted] from the audience.
3. The Government is investing heavily into renewable energy [redacted] on fossil fuels [redacted] Renewables Directive 2009.
4. This would need to be developed and [redacted] of the public and Government Policy.
5. The solutions proposed have [redacted] and public backing it could be a better [redacted] Climate Change and the reduction in [redacted] fossil fuel.
6. These machines are being used for the first time in [redacted] Finland but have [redacted] complications.
7. Most students would rather pay for [redacted] receiving financial aid.
8. Regular [redacted] the risk of heart diseases [redacted] the risk of cancers, and [redacted] of osteoporosis.

## Example of Parallelism in Content Pages

*Look at how parallelism is used in a Table of Contents*

**Example:**

**Table of Contents**

	<p><b>I. Introduction to Academic Skills</b> .....(NOUN PHRASE)</p> <p>A. <i>Analysing the question</i> ..... (-ING NOUN PHRASE)</p> <p>B. <i>Researching the topic</i> ..... (-ING NOUN PHRASE)</p>
	<p><b>II. Essay Structure</b> .....(NOUN PHRASE)</p> <p>A. <i>Writing paragraphs</i> ..... (-ING NOUN PHRASE)</p> <p style="margin-left: 20px;">1. Topic sentences ..... (NOUN)</p> <p style="margin-left: 20px;">2. Body ..... (NOUN)</p> <p style="margin-left: 20px;">3. Conclusion ..... (NOUN)</p> <p>B. <i>Reviewing</i> ..... (-ING NOUN PHRASE)</p> <p style="margin-left: 20px;">1. Drafts ..... (NOUN)</p> <p style="margin-left: 20px;">2. Finished product ..... (NOUN)</p>

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First level heading  
– bold 12 pt

Third level heading  
– normal 11 pt

## ANSWERS

1. Marketing should consider whether the plan is **feasible, practical, and possible**.
2. The lecturer expected that the students would **give** a presentation, **use** PowerPoint and **answer** questions from the audience. **[variations are possible]**

**ALL ANSWERS ARE INCLUDED IN PAID VERSION...**